

SL 2014-120 Section 29(b) Report

Alexander County Environmental Health Jan.2016

Part 1A: On-site Water Protection: Standardize Certain Regulatory Review Procedures

Reference Session Law 2014-120, Section 29.(b).

Background: The Alexander County Environmental Health office receives Regulatory Submittals for review under multiple scenarios as provided for in statute and rule. The processes for each type of review are described below.

- I. Systems with design daily flows $\geq 3,000$ total gallons per day [15A NCAC 18A .1938(e)] or for treatment of industrial process wastewater (IPWW) [15A NCAC 18A .1938(f)].
 - A. Receive application
 - A. Assign staff
 - B. Notify state regarding need for review and convey materials to the State
 - C. Assist the State with processes outlined in Part 1A, Section I of the State report
- II. Design plans and specifications pursuant to Rule .1938(f). *(This is typically an engineered design that does not specifically require State review but the local department requests State assistance regarding one or more aspects of the design.)*
 - A. Receive application
 - B. File a Request for Review describing which elements of the Submittal the OSWP should review.
 - C. Convey the Regulatory Submittal and Request to Review to the OSWP.
 - D. Assist the State with processes outlined in Part 1A, Section II.B of the State report
- III. Design plans and specifications pursuant to Rule .1948(d); *(Proposals intended to overcome an UNSUITABLE classification)*
 - B. Receive application
 - C. File Request for Review for a proposal submitted based on Rule .1948(d) and convey it to the OSWP with the Regulatory Submittal.
 - D. Assist the State with processes outlined in Part 1A, Section II.C of the State report
- IV. Design plans and specifications for flow reduction utilizing low-flow fixtures or low-flow technologies pursuant to Session Law 2013-413 or 2014-120. *(These submittals may be submitted to the State on a case-by-case basis. In those cases, procedures outlined in Section II above apply.)* The procedure below is for reviews conducted on the local level only.
 - B. Receive application
 - C. Conduct Review
 - D. Provide a response to the Submitting Party that includes:
 - a. An approval of the system engineering plans and specifications, or
 - b. A request for revisions that include:

SL 2014-120 Section 29(b) Report
Alexander County Environmental Health Jan.2016

- (a) A section detailing any required revisions with citation of applicable statute or rule(s);
- (b) A section detailing any suggested or recommended revisions based upon current knowledge base (guidance, manuals or standards of practice).
- c. *A request for additional information* that includes:
 - (a) A section detailing any required additional information with citations of applicable statute or rule(s) and;
 - (b) A section detailing any suggested additional information based upon current knowledge base (guidance, manuals, or standards of practice).
 - (c) Detailed listing of fixtures and practices that will be used in the facility to achieve flow reduction.

SL 2014-120 Section 29(b) Report
Alexander County Environmental Health Jan.2016

Part 1B: Food Protection and Facilities: Standardize Certain Regulatory Review Procedures

Reference Session Law 2014-120, Section 29.(b).

I Background: Describe the types of review your agency performs relative to Food Protection and Facilities and what methods you use to ensure that reviews are limited to regulatory compliance. Reference the State's report as appropriate.

Food, Lodging, Institutions and Public Swimming Pools

1. Application is submitted
2. Plans reviewed by assigned staff, unless plans submitted are for a franchise.
3. All discrepancies are reviewed with applicant. If no resolution is reached, reference section 1B of SL 2014-120 Report DHHS DPH EHS.

SL 2014-120 Section 29(b) Report
Alexander County Environmental Health Jan.2016

**Part 2A: On-site Water Protection Informal Internal Review Processes
and
Procedures to Develop and Maintain a List of Review Engineers**

Reference Session Law 2014-120, Section 29.(c).

Note that this section refers specifically to a request for Informal Internal Review of an *engineered design*.

Note that the informal review process **was not** used during the past calendar year.

- I. If a Submitting Party requests an Informal Internal Review of an engineered design, the request will be forwarded to the State in accordance with Part 2A Section III of the State report.
- II. Procedure for developing and maintaining a list of Pes for Informal Internal Reviews
 - A. Alexander County Environmental Health will utilize the OSWP Branch list of PE's for informal reviews in accordance with SL 2014-120 Report DHHS DPH EHS Part 2A, IV. Procedure for Developing and Maintaining a List of PE's for Informal Internal Reviews.
 - B. Alexander County Environmental Health will use OSWP Branch website for this list in accordance with SL 2014-120 Report DHHS DPH EHS Part 2A, Section IV.

SL 2014-120 Section 29(b) Report
Alexander County Environmental Health Jan.2016

**Part 2B: Food Protection and Facilities Informal Internal Review Processes
and
Procedures to Develop and Maintain a List of Review Engineers**

Reference Session Law 2014-120, Section 29.(c).

Note that this section refers specifically to a request for Informal Internal Review of an ***engineered design***.

Note that the informal review process **was not** used during the past calendar year.

- I. If a Submitting Party requests an Informal Internal Review of an engineered design, the request will be forwarded to the State in accordance with Part 2B Section II of the State report.
- II. Procedure For Developing and Maintaining a List of PEs for Informal Internal Reviews
 - A. Alexander County Environmental Health will utilize the Food Protection and Facilities Branch list of PE's for informal reviews in accordance with SL 2014-120 Report DHHS DPH EHS Part 2B, Section III Procedure for Developing and Maintaining a List of PE's for Informal Internal Reviews.
 - B. Alexander County Environmental Health will use Food Protection and Facilities Branch website for this list in accordance with SL 2014-120 Report DHHS DPH EHS Part 2B, Section III.

SL 2014-120 Section 29(b) Report
Alexander County Environmental Health Jan.2016

Part 3A: Onsite Water Protection Review of Working Job Titles

Reference Session Law 2014-120, Section 29.(h).

- I. Alexander County Environmental Health does not employ anyone with a working title that includes the term ‘engineer” in the On-site Water Protection Program. All positions and titles that are subject to review Regulatory Submittals are listed below:
 - A. Environmental Health Supervisor
 - B. Environmental Health Specialist

SL 2014-120 Section 29(b) Report
Alexander County Environmental Health Jan.2016

Part 3B: Food Protection and Facilities Review of Working Job Titles

Reference Session Law 2014-120, Section 29.(h).

- II. Alexander County Environmental Health does not employ anyone with a working title that includes the term ‘engineer” in the Food Protection and Facilities Program. All positions and titles that are subject to review Regulatory Submittals are listed below:
 - A. Environmental Health Supervisor
 - B. Environmental Health Specialist